ADDENDUM TO

ULTIMATE MEDICAL ACADEMY CATALOG VOLUME 7.1

(Published September 1, 2023)

Addendum Date: February 27, 2024
(This addendum is an integral part of the catalog. Any data stated in the addendum supersedes any contradictory information contained in the catalog.)
## ADDENDUM

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Addendum for General Information
(State/Territory Specific Information for UMA Programs)
Effective December 28, 2023

Page 13 (Revision for Iowa)

Iowa

- Ultimate Medical Academy is registered with the Iowa College Student Aid Commission to offer fully online programs to residents of Iowa. As a condition of the registration, UMA must comply with the Iowa Code section 261B.

Addendum for General Information
(History/Ownership)
Effective January 10, 2024

Page 8 (Revision)

HISTORY/OWNERSHIP
Ultimate Medical Academy was founded in 1993 as Ultimate Learning Center, Inc., a non-profit educational institution serving the local Tampa community's need for training healthcare professionals. In January 2005, the school was acquired by Ultimate Medical Academy, LLC and expanded its program offerings and launched online programs. In 2015, UMA Education, Inc., a 501 (c)(3) nonprofit organization, acquired Ultimate Medical Academy, LLC. The Board of Trustees governing UMA consists of: Darlyne Bailey, Ph.D. (Chair), Christopher Hawk, M.D., Shelley Collins, M.D., Steve Burghardt, Ph.D., Saundra Wall Williams, Ed.D., Terence L. Byrd, Hugh Campbell, Karen Jones, Sheila McDevitt, Karen Mincey, and Thomas Rametta (President). Ultimate Medical Academy continues to focus on its mission of serving as a dynamic educational institution committed to equipping and empowering students to excel in healthcare careers.

Addendum for General Information
(Corporate Officers)
Effective January 10, 2024

Page 8 (Revision)

CORPORATE OFFICERS
Darlyne Bailey, Chair of the Board
Thomas Rametta, President
Linda Mignone, Executive Vice President and Chief Marketing Officer
April Neumann, Executive Vice President, Workforce Transformation
Alexandra Schaffrath, Executive Vice President, Chief Financial and Strategy Officer and Treasurer
Nicole Anzuoni, Executive Vice President, Chief Administrative Officer and Secretary
Jeffrey Reese, Associate Vice President, Deputy General Counsel – Governance, Privacy & Cyber Affairs, and Assistant Secretary

Addendum for General Information
(State/Territory Specific Information for UMA Programs)
Effective February 27, 2024

Pages 11 - 15 (Replacement)

STATE/TERRITORY SPECIFIC INFORMATION FOR UMA PROGRAMS
STATE/TERRITORY SPECIFIC INFORMATION FOR UMA CLEARWATER PROGRAMS
Ultimate Medical Academy’s Clearwater campus is Licensed by Means of Accreditation by the Commission for Independent Education. Students enrolled at the Clearwater campus must be located in Florida. It is important that students are aware of the state/territory requirements for enrollment and employment. Requirements vary by state. The student’s physical location is determined at the time of enrollment based on the physical location/address provided by the student. UMA bases its determination of the student location through the student’s self-disclosure on the enrollment agreement.
Therefore, students are required to notify UMA in the student portal (Puma Den) and request authorization if they plan to move to or intend to work in any other state/territory following enrollment. Students who do not notify UMA prior to moving into another state/territory may be officially withdrawn from the program. These policies are consistently applied to all students.

**STATE/TERRITORY SPECIFIC INFORMATION FOR UMA ONLINE PROGRAMS**

It is important that UMA online students are aware of their state/territory requirements for enrollment and employment. Requirements vary by state/territory. The student’s physical location is determined at the time of enrollment based on the physical location/address provided by the student. UMA bases its determination of the student location through the student’s self-disclosure on the enrollment agreement.

Therefore, students are required to notify UMA in the student portal (Puma Den) and request authorization if they plan to move to or intend to work in any other state/territory following enrollment. Students who do not notify UMA prior to moving into a non-enrollment state/territory may be officially withdrawn from the program. These policies are consistently applied to all students.

The following section contains important, state/territory specific information to be disclosed to residents of these states who are either potential or current UMA students.

**Alabama**
- Ultimate Medical Academy is licensed by the State of Alabama, Alabama Community College System.
- Ultimate Medical Academy is exempt from programmatic review by the Alabama Commission on Higher Education.
- Ultimate Medical Academy’s Health Sciences – Pharmacy Technician program is an Alabama Board of Pharmacy approved pharmacy technician training program.

**Alaska**
- Ultimate Medical Academy is exempt from authorization by the Alaska Commission on Postsecondary Education.
- Ultimate Medical Academy’s programs are exempt from authorization under AS 14.48 and 20 AAC 17 because the programs are online or distance delivered and do not have a physical presence in the state.

**Arizona**
- Ultimate Medical Academy is exempt from authorization to offer online programs by the Arizona State Board for Private Postsecondary Education.

**Arkansas**
- The Arkansas Higher Education Coordinating Board has granted Ultimate Medical Academy certification to offer programs by distance technology.
- Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution, course or degree program. Such certification merely indicates that certain minimum standards have been met under the rules and regulations of institutional certification as defined in Arkansas Code § 6-61-301.
- The student should be aware that these degree programs may not transfer. The transfer of course/degree credit is determined by the receiving institution.

**California**
- Ultimate Medical Academy is exempt from authorization to offer online programs by the California Bureau for Private Postsecondary Education.
- The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888) 370-7589, option #5, or by visiting osar.bppe.ca.gov.

**Colorado**
- Ultimate Medical Academy is exempt from authorization to offer online programs by the Commission on Higher Education and Department of Higher Education – Division of Private Occupational Schools.

**Connecticut**
- Ultimate Medical Academy is currently not enrolling students in the State of Connecticut.

**Delaware**
- Ultimate Medical Academy has been granted Full Approval status by the Delaware Department of Education.
Florida
• Ultimate Medical Academy is Licensed by Means of Accreditation by the Florida Commission for Independent Education.

Georgia
• Ultimate Medical Academy is authorized to offer online programs under the Nonpublic Postsecondary Educational Institutions Act of 1990 by the Georgia Nonpublic Postsecondary Education Commission.

Hawaii
• Ultimate Medical Academy is exempt from authorization to offer online programs by the Hawaii Postsecondary Education Authorization Program.

Idaho
• Ultimate Medical Academy is exempt from authorization to offer online programs by the Idaho State Board of Education.

Illinois
• Ultimate Medical Academy is exempt from authorization to offer online programs by the Illinois Board of Higher Education, Division of Private Business and Vocational Schools.

Indiana
• Ultimate Medical Academy is authorized by the Indiana Commission for Higher Education/Indiana Board for Proprietary Education, 101 West Ohio Street, Suite 300, Indianapolis, IN 46204-4206.

Iowa
• Ultimate Medical Academy is registered with the Iowa College Student Aid Commission to offer fully online programs to residents of Iowa. As a condition of the registration, UMA must comply with the Iowa Code section 261B.7.

Kansas
• Ultimate Medical Academy has obtained a certificate of approval from the Kansas Board of Regents allowing UMA to legally operate a postsecondary educational institution in the state of Kansas. Kansas Board of Regents, 1000 SW Jackson Street, Suite 520, Topeka, KS 66612-1368; 785-430-4240.

Kentucky
• Ultimate Medical Academy is licensed by the Kentucky Commission on Proprietary Education, 500 Mero Street, 4th Floor, Frankfort, KY 40601; 502-564-4185.

Louisiana
• Ultimate Medical Academy is exempt from authorization to offer online programs by the Louisiana Board of Regents and the Louisiana Board of Regents, Proprietary Schools.

Maine
• Ultimate Medical Academy is exempt from authorization to offer online programs by the Maine Higher Education Commission.

Maryland
• Ultimate Medical Academy is registered with the Maryland Higher Education Commission (MHEC) to offer fully online programs to residents of Maryland. As a condition of the registration, UMA must comply with the following Code of Maryland Regulations (COMAR): 13B.05.01.11; 13B.02.01.21; 13B.05.01.10.

Massachusetts
• Ultimate Medical Academy is currently not enrolling students in the Commonwealth of Massachusetts.

Michigan
• Ultimate Medical Academy is authorized to offer online programs by the Michigan Department of Labor & Economic Opportunity Workforce Development - Postsecondary Education.

Minnesota
• Ultimate Medical Academy is registered with the Minnesota Office of Higher Education pursuant to Minnesota Statutes sections 136A.61 to 136A.71. Registration is not an endorsement of the institution. Credits earned at the institution may not transfer to all other institutions.
• Minnesota students will not be able to use the following courses to satisfy program requirements: AC2760 - Accounting for Managers; PS2100 - Working with People; or PS2150 - Patient Relations.

Mississippi
• Ultimate Medical Academy is exempt from authorization to offer online programs by the Mississippi Commission on College Accreditation.
Missouri
• Ultimate Medical Academy is exempt from authorization to offer online programs by the Missouri Department of Higher Education.

Montana
• Ultimate Medical Academy is authorized to offer online programs by the Montana Board of Regents.

Nebraska
• Ultimate Medical Academy has been granted a Certificate of Approval to Recruit by the Nebraska Department of Education, Private Postsecondary Career Schools.

Nevada
• Ultimate Medical Academy has been granted a License to Operate by the Nevada Commission on Postsecondary Education.

New Hampshire
• Ultimate Medical Academy is exempt from authorization to offer online programs by the New Hampshire Department of Education, Division of Higher Education and the New Hampshire Higher Education Commission for College and University Approvals.

New Jersey
• Ultimate Medical Academy is exempt from authorization to offer online programs by the New Jersey Secretary of Higher Education.
• New Jersey statutes and regulations restrict residents from using or appending letters to their name to signify academic degrees unless the institution conferring the degree is regionally accredited or accredited by the appropriate accrediting body recognized by the U.S. Secretary of Education. UMA’s accrediting agency, the Accrediting Bureau of Health Education Schools (ABHES), is recognized by the U.S. Secretary of Education for the accreditation of private, postsecondary institutions in the United States offering predominantly allied health education programs. ABHES is recognized as the appropriate accrediting body for UMA.

New Mexico
• Ultimate Medical Academy is licensed by the New Mexico Higher Education Department.

New York
• Ultimate Medical Academy is currently not enrolling students in the State of New York.

North Carolina
• Ultimate Medical Academy is exempt from licensure to offer online programs by the North Carolina State Board of Proprietary Schools.
• The school’s guaranty bond for unearned prepaid tuition is on file with the Board of Governors of the University of North Carolina and may be viewed by contacting the Regulatory Affairs Department at regulatoryaffairs@ultimatemedical.edu.

North Dakota
• Ultimate Medical Academy is currently not enrolling students in the State of North Dakota.

Ohio
• Ultimate Medical Academy is exempt from registration to offer online programs by the Ohio Department of Higher Education.
• Ultimate Medical Academy’s approval from the Ohio Department of Higher Education is limited to offering on-ground experiences.

Oklahoma
• Ultimate Medical Academy is licensed by the Oklahoma Board of Private Vocational Schools.

Oregon
• Ultimate Medical Academy is an educational nonprofit corporation authorized by the State of Oregon to offer and confer the academic degrees described herein, following a determination that state academic standards will be satisfied under OAR Chapter 583, Division 30. Inquiries concerning the standards or school compliance may be directed to the Commission at 3225 25th Street SE, Salem, OR 97302.

Pennsylvania
• Ultimate Medical Academy is registered in Pennsylvania as an out-of-state distance education provider to enroll residents of Pennsylvania. Ultimate Medical Academy is exempt from authorization to offer online programs by the Pennsylvania Department of Education – Division of Higher Education.

Rhode Island
• Ultimate Medical Academy is currently not enrolling students in the State of Rhode Island.
South Carolina
- Ultimate Medical Academy is exempt from authorization to offer online programs by the South Carolina Commission on Higher Education.

South Dakota
- Ultimate Medical Academy is exempt from authorization to offer online programs by the South Dakota Secretary of State-Post Secondary Education.

Tennessee
- Ultimate Medical Academy is exempt from authorization to offer online programs by the Tennessee Higher Education Commission.

Texas
- Ultimate Medical Academy meets the standards set forth in the rules of the Texas Higher Education Coordinating Board and qualifies for an exemption. Ultimate Medical Academy is also authorized to conduct clinical, internship or field-based educator training in the State of Texas.
- Ultimate Medical Academy is not regulated by the Texas Workforce Commission.

Utah
- Ultimate Medical Academy is exempt from authorization to offer online programs by the Utah Division of Consumer Protection.

Vermont
- Ultimate Medical Academy is exempt from Certificate of Approval to offer online programs by the Vermont Agency of Education.

Washington
- Ultimate Medical Academy is exempt from authorization to offer online programs by the Washington Student Achievement Council and the Washington Workforce Training and Education Coordinating Board.

Washington D.C.
- Ultimate Medical Academy is currently not enrolling students in Washington D.C.

West Virginia
- Ultimate Medical Academy is authorized to offer online programs by the West Virginia Higher Education Policy Commission/Council for Community and Technical College Educati

Wisconsin
- Ultimate Medical Academy is approved by the Education Approval Program (EAP) to do business in Wisconsin as a private school, subject to the provisions of Wisconsin Statutes § 440.52 and all administrative rules adopted pursuant to the statutes.

Wyoming
- Ultimate Medical Academy is authorized to offer online programs by the Wyoming Department of Education.

Guam
- Ultimate Medical Academy is exempt from authorization to offer online programs by the Guam Council on Postsecondary Institution Certification.

Puerto Rico
- Ultimate Medical Academy is currently not enrolling students in the U.S. territory of Puerto Rico.

U.S. Virgin Islands
- Ultimate Medical Academy is exempt from authorization to offer online programs by the U.S. Virgin Islands Department of Education.

Addendum for Admissions
(General Admissions Requirements)
Effective January 10, 2024

Page 33 (Revision)
GENERAL ADMISSIONS REQUIREMENTS
Prior to enrollment, prospective students must meet the following requirements:

- Successfully completed a valid high school or equivalent, as described in additional detail below.
- Be proficient in verbal and written English. All programs are conducted in the English language.
• Be beyond the age of compulsory school attendance in the state in which the institution is located (Florida).
• Interview with admissions prior to provisional or official registration, meet all necessary admission requirements, complete all required admission documents, participate in orientation prior to the start of the program, and attend a financial aid appointment.
• Students must successfully complete the Provisional Registration Period to officially register and be enrolled in their program.
• Satisfactorily complete a Level I background check by the eighth calendar day after the start except for students enrolled in the Patient Care Technician and Nursing Assistant programs at the Clearwater campus. Whether the student has satisfactorily completed is in the sole discretion of UMA. Please refer to the Additional Admissions Requirements/Specific Program Information section in this catalog. Students may be cancelled/withdrawn if results are determined by UMA to be unsatisfactory.
  o Satisfactorily complete a Level II background check prior to the last day of the student’s provisional enrollment period for students enrolled in the Patient Care Technician and Nursing Assistant programs. Students will be cancelled/withdrawn if results are determined by UMA to be unsatisfactory.
  o Background check requirements may, at UMA’s discretion, be waived for students who are enrolled through an employer partner or students transferring programs unless listed in the Additional Admissions Requirements/Specific Program Information section in this catalog.

To satisfy the enrollment requirement regarding valid high school completion, prospective students must meet one of the following requirements:

• Be a high school graduate from a valid high school with a standard diploma or equivalent or have been officially home-schooled. UMA does not accept special diplomas or equivalent.
• Possess a General Education Development (GED) certificate
• Successfully complete the High School Equivalency Test (HiSET) or the Test Assessing Secondary Completion (TASC)
• Possess a State certificate after passing other State-authorized examinations that a State recognizes as the equivalent of a high school diploma
• A copy of a student’s DD Form 214 Certificate of Release or Discharge from Active Duty (commonly referred to as a DD-214), may serve as alternative documentation to verify high school completion if it indicates that the individual is a high school graduate or equivalent.

Students who completed secondary education in a foreign country and are unable to obtain a copy of their high school diploma or transcript may document their high school completion status by obtaining a copy of a “secondary school leaving certificate” (or other similar document) through the appropriate central government agency (e.g., a Ministry of Education) of the country where the secondary education was completed. UMA will use a foreign credential evaluation service to determine whether the foreign secondary school credentials are the equivalent of secondary education in the United States.

All prospective students must complete an Attestation of High School Graduation or Equivalent form prior to acceptance for enrollment by UMA. In addition, UMA will select students for a proof of high school verification and validation review. Selected students must submit proof of having earned a high school diploma or equivalent within 30 days of receiving a request for such documentation from UMA.

Diplomas and transcripts from foreign institutions require translation and evaluation. Foreign transcripts must be sent by UMA to an approved translation service. To be deemed acceptable, a translation and equivalency certification from an official service must be received within 60 days from the student’s start date.

In addition to the general admission requirements and procedures, please refer to the UMA Orientation and Technical Requirements and Additional Admissions Requirements/Specific Program Information sections in this catalog. Students re-entering into the same program at UMA after being cancelled or withdrawn are required to identify a payment method by completing a financial plan with UMA’s Student Finance department by the end of the student’s first course in the re-entered program. Tuition and fees for all programs are listed in the Tuition and Fees section at the end of this catalog.
Addendum for Admissions
(External Transfer Credit for Previous Education)
Effective February 27, 2024

Pages 39 - 41 (Replacement)

EXTERNAL TRANSFER CREDIT FOR PREVIOUS EDUCATION
UMA does not guarantee transfer of credits from UMA to another institution or from another institution to UMA. All potential credits are reviewed on a case-by-case basis and accepted credits are awarded at the discretion of UMA. UMA reserves the right to limit the age of transferable credits:

- Credits earned at another institution more than three years ago generally will not be accepted for UMA core credits or UMA technology courses.
- UMA reserves the right to waive any requirements or require additional proof of mastery through skill demonstrations.
- Students must complete a minimum of 30% of the total credits in the program for which they are enrolled at UMA.

Students who previously attended UMA or another college/school/university may request a transcript evaluation to determine if any of the credits earned transfer to the student’s current program of study at UMA. The student should contact the Registrar’s Office at transfercredit@ultimatemedical.edu to discuss possible transfer credits.

Students applying for credit in any of the categories described below must submit official transcripts to the Registrar. Official transcripts may not be issued to the student and must be sent to:

Ultimate Medical Academy
Attention: Registrar Operations
9309 N. Florida Ave.
Tampa, FL 33612

Course descriptions and other supporting documentation may be required. Students are responsible for requesting their official transcripts and paying any required fees as required by their prior institutions. Upon review and approval, UMA grants appropriate credit and notifies students within 30 days.

UMA requires that all foreign transcripts and any transcript in a language other than English be processed for translation and evaluation by an organization recognized by the National Association of Credential Evaluation Services (NACES), Association of International Credential Evaluators (AICE) and/or American Association of Collegiate Registrars and Admissions Officers (AACRAO).

UMA considers previous education for transfer credit from the following sources:

1. Advanced Placement Courses approved by the College Board
2. DANTES Subject Standardized Tests (DSSTs)
3. CLEP credits that meet minimum ETS or ACE scores
4. Military training approved by ACE
5. Postsecondary institutions that are accredited by an accrediting agency recognized by the U.S. Department of Education or CHEA (Council for Higher Education Accreditation)
6. Organizations that are members of the National Association of Credential Evaluation Services (NACES) or Association of International Credential Evaluators, Inc. (AICE) and/or American Association of Collegiate Registrars and Admissions Officers (AACRAO)

For students seeking transfer credits from courses taken outside of UMA, these credits must have been earned with a grade of “C” or higher. The transfer-of-credit award is based on a five-level transcript analysis conducted by course level, title and number of credits, course objectives and course description. Course credits are granted only in semester credit hours. If a transcript contains quarter hours, the quarter hours are divided by 1.5 to obtain semester credit hours. Partial hours are not rounded up. Students granted transfer credit for courses taken outside of UMA will be awarded a grade of “TC.”
External transfer credits do not affect a student’s Cumulative Grade Point Average (CGPA); however, they do affect a student’s Pace of Progress (POP) and Maximum Time Frame (MTF). Please see the Satisfactory Academic Progress (SAP) section of this catalog, and specifically the Grade Identification and Related Impact on SAP Elements chart, for more information, and note that internal transfer credits are treated differently for purposes of SAP than external transfer credits.

UMA maintains a signed, written record of transfer credit granted for previous education by Registrar. Notification is sent to the student regarding the outcome of the transfer credit evaluation. If transfer credit is awarded, notification is sent to the Student Finance department.

UMA does not offer any achievement testing.

OFFICIAL TRANSCRIPT POLICY FOR STUDENTS USING VA BENEFITS

Students using veterans’ education benefits will be contacted by the School Certifying Official to complete the Postsecondary Education (Military Only) form. This form serves as authorization for UMA to obtain military transcripts through the Joint Services Transcript System (JST). Students utilizing veterans’ education benefits are required to submit official transcripts from all previously attended institutions to the Registrar’s Office no later than the end of the first module from the start of the program. Failure to submit official transcripts from all institutions identified on the Postsecondary Education (Military Students Only) form will result in a termination of the student’s veterans’ educational benefits. If official transcripts cannot be obtained by the end of the first module from the start of the program, the student may request an extension by emailing militaryaffairs@ultimatemedical.edu. The extension cannot exceed the end of the student’s second semester/payment period of the student’s enrollment. Refusal to submit official transcripts will result in an immediate termination of the student’s veterans’ educational benefits. Within 30 days of the receipt of official transcripts, the Registrar’s office will issue an evaluation of transfer credits.

Addendum for Tuition and Fees
(UMA Cost of Attendance Charts)
Effective January 10, 2024

Page 190 (Insertion 2024 - 2025 Charts)

| UMA ONLINE |
|-------------------------|-------|-------|-------|-------|-------|-------|
| Indirect with parent    | 30w - 24 c | 25w - 20 c | 20w - 16 c | 15w - 12 c | 10w - 8 c | 5w - 4 c |
| AY Definition           | 30w - 24 c | 25w - 20 c | 20w - 16 c | 15w - 12 c | 10w - 8 c | 5w - 4 c |
| # of Months             | 7       | 6       | 5       | 3       | 2       | 1       |
| Food & Housing          | $4,403  | $3,773  | $3,143  | $1,886  | $1,258  | $628    |
| Misc. Personal Expense  | $2,485  | $2,130  | $1,774  | $1,066  | $710    | $356    |
| Transportation          | $2,493  | $2,137  | $1,780  | $1,069  | $712    | $357    |
| Total Indirect Costs    | $9,381  | $8,040  | $6,697  | $4,021  | $2,680  | $1,341  |

| UMA ONLINE |
|-------------------------|-------|-------|-------|-------|-------|-------|
| Indirect off campus     | 30w - 24 c | 25w - 20 c | 20w - 16 c | 15w - 12 c | 10w - 8 c | 5w - 4 c |
| AY Definition           | 30w - 24 c | 25w - 20 c | 20w - 16 c | 15w - 12 c | 10w - 8 c | 5w - 4 c |
| # of Months             | 7       | 6       | 5       | 3       | 2       | 1       |
| Food & Housing          | $10,983 | $9,412 | $7,844  | $4,707  | $3,137  | $1,570  |
| Misc. Personal Expense  | $4,645  | $3,981 | $3,317  | $1,991  | $1,326  | $665    |
| Transportation          | $2,493  | $2,137 | $1,780  | $1,069  | $712    | $357    |
| Total Indirect Costs    | $18,121 | $15,530| $12,941 | $7,767  | $5,175  | $2,592  |
### INDIRECT COSTS - WITH PARENT (CLEARWATER)

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### INDIRECT COSTS - OFF CAMPUS (CLEARWATER)

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### INDIRECT COSTS - WITH PARENT (CLEARWATER)

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<th>AY Definition</th>
<th>30w - 24 c</th>
<th>25w - 20 c</th>
<th>20 w - 16 c</th>
<th>15w - 12 c</th>
<th>10 w - 8 c</th>
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</thead>
<tbody>
<tr>
<td># of Months</td>
<td>7</td>
<td>6</td>
<td>5</td>
<td>3</td>
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<tr>
<td>Food &amp; Housing</td>
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<td>$2,137</td>
<td>$1,780</td>
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### INDIRECT COSTS - OFF CAMPUS (CLEARWATER)

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## Addendum for Tuition and Fees
### (UMA Cost of Attendance Charts)
### Effective December 20, 2023

**Page 190 (Revision to UMA Online Charts (2023 - 2024))**

### UMA ONLINE

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